

Project Manager (part time)

Southwark Inclusive Learning Service (SILS)



Dates: Apply by 12 noon, Wednesday 20th October 2021
Start date: 1st November 2021 or soon after
Salary: Hay scale 9 £34,689 to £40,632 pro rata
Location: Southwark, South London
Contract type: Part Time, 3 days per week
Contract term: 2year fixed term, term time only (1st Nov 2021 to 31st Aug 2023)

Background to SILS and the Taskforce Project

SILS is an 11-16 Pupil Referral Unit (PRU) for students who have been permanently excluded or are at risk of exclusion from a mainstream school. SILS is a 'Good School' (Ofsted 2018) and our success is rooted in strong supportive relationships between students, staff and parents.

Pupils in Alternative Provision (AP) have multiple and complex needs, and are at risk of a range of poor outcomes. To test a new approach to tackling these issues, the Department for Education has launched a pilot project in 20 locations across England. The AP Taskforce Project will pilot the impact of co-locating a multidisciplinary team of specialists at SILS to provide therapeutic interventions and support. Specialists from health, education, social care, youth services and youth justice will work collaboratively to deliver targeted, wraparound support to help reduce truancy, NEET rates, risk of involvement in serious violence and to improve mental health and wellbeing. The pilot will last for 2 academic years, ending at the end of the 2022/23 academic year.

The role – Project Manager

We are seeking a highly skilled and experienced Project Manager to work alongside the team of specialist practitioners to ensure that the project is delivered to time and budget, in-line with the national pilot programme and local requirements. The post holder will support the team of practitioners (led by a Mental Health Specialist) with project planning, coordination, communications, monitoring and evaluation, with responsibility for all project documentation and administration.

The post would suit a candidate with previous experience of project management who is interested in working as part of a dynamic multi-agency team in a school environment with secondary aged learners.

Our ideal candidate will:

- Have outstanding organisational skills and the ability to work flexibly
- Always maintain confidentiality and a high standard of professionalism
- Have excellent administrative skills both written and orally
- Have an eye for detail and ability to work under pressure
- Have good knowledge of Microsoft Office products
- Have excellent interpersonal skills and the confidence to liaise effectively with all members of our school community: students, parents, staff, stakeholders and professionals

The successful applicant will need to be committed to the SILS values (*Growth, Respect, Excellence, Ambition and Resilience*) and driven by the desire to improve the life chances of our young people.

The Project Manager will support the Mental Health Specialist (Practice Lead) and wider taskforce team to deliver the aims of the Project, which include:

- Supporting the complex needs of pupils through targeted specialist support

- Working with multidisciplinary partners from health, education, family early help, social care, youth services and youth justice co-located at SILS
- Rigorously testing the impact of the project on pupil outcomes e.g. impact on truancy & NEET rates, behaviour, mental health and wellbeing over the 2 years of the pilot and beyond
- Delivering the ambition of safeguarding pupils from serious youth violence.

If you think you have the necessary skills and experience to be part of this exciting project, we would like to hear from you. You will be joining a multidisciplinary team, who will be working alongside a dedicated and enthusiastic SILS staff team.

The attached job description and person specification describes what the job entails and the type of person we are looking for.

Interested? Do complete and return the application form which is available on the school's website www.silsschools.org under Job Vacancies. Note that only applications submitted on the school's form will be considered. For further enquiries, please contact **Genevieve Marsh, Business Manager on 0207 525 1668, email gmarsh@silssouthwark.sch.uk**

Closing date: Friday 22 October 2021, 12.00 noon

Interviews: Week of 1st November 2021

Address: SILS, 2 Davey Street, London. SE15 6LF. Tel: 0207 525 1150

SILS is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment; therefore, the successful applicant will be required to undertake an enhanced Disclosure and Barring Service Check via the DBS.